

Merrimac Dog Training Club

Guidelines for Submission of a Member Training Application

1. Use this form **ONLY** if you are a member of Merrimac Dog Training Club. Non-Members use the special Non-Members Application form.
2. Please do not use old forms which may not match this one (dated 15 June 2020). Older forms may not have correct Members Class fees, the current mailing address, correct information about electronic application submission, do not support Liability Release signature requirements or other current information.
3. Insure you submit both the second and third sheets of this application. The application cannot be processed without the signatures on the third sheet.
4. Include a check or money order (payable to MDTC) or submit a PayPal payment **BEFORE** submitting your applications (see information on PayPal option on sheet three of this application form). DO NOT COMBINE CLASS REGISTRATION FEE WITH ANY OTHER PAYMENT (I.E. Event registration, BAF payment etc.). PLEASE PROVIDE A SEPARATE CHECK FOR EACH APPLICATION to reduce the work by the Registration Staff and Treasurer when one class slot is not available or an application is withdrawn. Due \$5 fee to using PayPal, paying for multiple classes on transaction is acceptable.
5. For session 4 there is no Drop off registration. Payment at the building may be made in cash however, MDTC is not responsible for cash sent through the mail or left in the building drop box. There is a \$25 fee for any returned check. Applications will not be processed without payment. Credit cards, Debit cards, On-line payment options other than PayPal, etc. CANNOT BE accepted.
6. Please be sure your e mail address is clear and legible Applications must be RECEIVED by 3 PM on the last day of class registration. Any accepted Late Registration after this time is subject to a \$25 late registration fee. Submit application in one of the following ways.
 - A. Mail sheets 2 and 3 of the application, and payment to the address on the top of the application.
 - B. Except for session 4 , applications may be dropped off in the box INSIDE the MDTC building (beginning when the list of classes is posted on the website). DO NOT LEAVE ANY APPLICATION IN THE BUILDING OUTSIDE MAILBOX.
 - C. Scan completed application and submit sheets 2 and 3 of it by email (MUST BE IN PDF FORMAT) to the registration staff at Vestra@verizon.net. Applications submitted in any format but PDF will not be accepted. DO NOT submit PayPal payments to this address. Submit PayPal payments in accordance with the instructions of sheet 3.
 - D Applications are not valid until both the form, Sheets 2 and 3, AND the payment is received. If the requested class fills before an application and payment is received, payment made by PayPal will be refunded.
7. A receipt, with class information, is normally sent to the applicant's provided Email address by the Monday after Opening of Registration OR within 72 hours of receipt of an accepted application, whichever is later This may be delayed the email address is not clear. PLEASE BE SURE TO WATCH YOUR E MAIL AND CHECK YOUR JUNK MAIL IF YOU HAVE NEVER BEFORE RECEIVED AN EMAIL FROM Jim Swimme (vestra@verizon.net) or if you do not receive one in this time frame.

Merrimac Dog Training Club, Inc.

MEMBER Training Class Application

Mail Application to: P. O. Box 9187, Hampton, VA 23670

Or Drop In Drop Box at inside MDTC Building (except for session 4)

Or E-mail Application to: Vestra@verizon.net

PayPal to be submitted to merrimacdogtraining@gmail.com. Sending PayPal payment to any other address will delay your application and may result in a failure to obtain a slot in a class.

Please print except the Certification Signature on sheet 3. Please be sure you complete all blanks.

Full Name of Class: _____ Day _____ Time: _____ Session # _____

ONLY ONE CLASS FOR ONE DOG PER APPLICATION FORM

Handler Name: _____ Email address: _____

Home Phone # _____ Cell Phone # _____

Member name if different than handler name: _____

Dog's Name: _____ Breed: _____ Age: _____

Sex: _____ Spayed/Neutered? Yes _____ No _____

Previous Training Classes for this dog: _____

Be sure you review the requirements on sheet 3 of this document and make both signatures there. Sheet 3 must be submitted with sheet 2 when applying for a slot in a class.

PLEASE PROVIDE A SEPARATE CHECK FOR EACH APPLICATION.

Note: Instructors may take one free class for each class instructed to be used within one year.

Instructors: Be sure you complete the below information to claim the free class.

Free class for instructing in Session _____ for class instructed _____

Payment for classes may be made via PayPal (subject to a \$5 per transaction administrative fee). See the [Guidelines for Submission of a Member Training Application](#) (available with the [MEMBER Training Application](#) on the MDTC Website

Amount Enclosed*: \$ _____

Cash _____ Check _____ Check # _____ PayPal Transaction # _____

Receipt # _____ By: _____

Per the MDTC Standing Rule B.8.a (dated 9-15-15), class fees for 2016 are based on hours worked in 2015 and are as follows.

(be sure to add the \$5 per transaction fee to figures below for applications paid via PayPal, see above):

Less than 30 hours = \$65 per class 30 - 40 hours = \$35 per class 41 - 50 hours = \$30 per class 51 or more hours = \$25 per class

Members 65 years old or older need only earn half of the hours at each level above.

Application cannot be processed without BOTH of the below signatures

Please print except the Certification Signatures. Please be sure you complete all blanks.

Full Name of Class: _____ Day _____ Time: _____ Session # _____

ONLY ONE CLASS FOR ONE DOG PER APPLICATION FORM

Handler Name: _____

Printed name

SHOT RECORDS

I, _____, verify that my dog _____
(printed name)

is current on all vaccinations. I also verify that my membership and training fee have been paid for the current year.

SIGNATURE: _____

DATE: _____

Waiver of Liability and Informed Consent -- COVID-19

Hereafter, Merrimac Dog Training Club of Hampton, Virginia shall be referred to as MDTC and will also be referred to as the Club.

I agree that I will not attend any Event or enter the property of MDTC if I am ill for any reason. I certify that I have not traveled outside the U. S. in the last 14 days. I certify that I do not, to my knowledge, have COVID-19 at the time of attending this Event. Nor have I been in contact with or exposed to any known carrier of COVID-19 within the past 14 days prior to the Event. If I have had the virus, I certify that I have had at least two negative tests 14 or more days prior to the Event or have had a positive antibody test, and have been released by government officials and/or health care providers to resume normal activity without limit. I understand that I have entered and are competing at this Event entirely at my own risk and take full responsibility for my own health and safety during this Event. I pledge to follow all specific Club Event rules and requirements to mitigate any possibility of infecting others or becoming infected. I will also cooperate with any health department and/or Federal/State/ Local guidelines that have jurisdiction in the area in which the Event is taking place. MDTC, its officers, members, associates, and volunteers are in no way liable for any present or future COVID-19 infection incurred at any time by any person, in attendance or not in attendance, before, during or after this Event.

If any of the above should change prior to my arrival at the Event or during the completion of the Event that is the subject of this consent or if I contract the COVID-19 within 14 days after the Event, I will immediately contact the MDTC President, Mary Sweany, Phone no. 757 817-8946.

I understand that if I am not complying with MDTC safety requirements that I will be asked to leave the Club and will not receive a refund.

SIGNATURE: _____

DATE: _____

Requirements for Paying with PayPal

If you pay on-line, via PayPal using a major credit card or your PayPal balance, follow instructions given on the "PayPal" link button near the top of the MDTC Home page or Classes page (<https://www.paypal.me/mdtc>).

*1) There is a \$5 administrative fee for each payment made. You may pay for multiple class applications on one PayPal transaction **BUT DO NOT** combine with any other fee payment. You must include the \$5 fee in the amount you send via PayPal +*+for the requested class.*

2) Submit Payment to: merrimacdogtraining@gmail.com

a) Include the class(es) name(s) in the "special instruction to seller" space on the PayPal "send" page. Failure to do so may delay the acceptance of your application and endanger you getting into the class.

b) Include the PayPal transaction number on each class application. Failure to do so may delay the acceptance of your application and endanger you getting into the class.

3) Applications are not valid until both the form AND the payment is received. If the requested class fills before an application and payment is received, payment made by PayPal will be refunded.