

Steps for Paying with PayPal

The following steps will allow you to pay for classes at MDTC using your PayPal account. If you do not already have a PayPal account, you will be provided an opportunity to set one up, using a credit card to pay for the total transaction, during the process.

1. Open the following site,
<https://www.paypal.com/us/webapps/mpp/send-money-online>
2. If you do not have a PayPal account, click the “Sign Up” Button in the upper right corner. If you do have a PayPal Number, continue, with “3” and log in latter.
3. In the “Their email or phone number” block, enter “merrimacdogtraining@gmail.com”.
4. In the “Amount” block enter the fee for all MDTC classes you wish to pay for in US dollars (i.e. USD). Be sure you add the \$5 administrative fee.
5. Step 4 should open a page to offer you the choice to send to “Friends or Family” or “Goods or Services”. Click on “Goods of Services”.
6. Click the “Send Money Button”. Sign In if not already signed in. On the next page in “Special Instructions to seller” block, enter all information needed to identify the class(s) you wish to sign up to take. **Failure to do so may delay the acceptance of your application and endanger you getting into the class.**
7. Follow prompts on the succeeding pages to log in and send the fee to MDTC.
8. Record the PayPal Transaction number and enter it on each class application. Failure to do so may delay the acceptance of your application and endanger you getting into the class.